

Subject to approval at the October 6, 2015, Board of Works meeting.

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

SEPTEMBER 29, 2015

8:30 a.m.

Morton Community Center

Multi-Purpose Room

Members present were Sana G. Booker, Brooke E. Folkers, and Jonathan C. Speaker [arrived at 8:33 a.m.]. Bradley L. Cohen was absent. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. September 22, 2015, Meeting, and September 22, 2015 Special Meeting

Ms. Booker moved to accept the minutes of the September 22, 2015, Board of Works meeting, and the September 22, 2015, Special Board of Works meeting. Ms. Folkers seconded the motion.

The motion was adopted.

Jon Speaker arrived at 8:33 a.m.

2. NEW BUSINESS

a. Cost Recovery: Greeley and Hansen – North Side Regional Lift Station and Force Main – WWTU

WWTU Director Henderson requested approval for cost recovery in the amount of \$4,912 per acre for development in the tributary area to the North Side Regional Lift Station.

Ms. Booker moved that the cost recovery be approved. Ms. Folkers seconded the motion.

The motion was adopted.

b. Selections of GSC Provider: CSO Relief Interceptor – Bowen Engineering – WWTU

Director Henderson stated that yesterday there were interviews and presentations with the three providers that submitted qualifications for the CSO Relief Interceptor Project. He stated that afterward, Public Works Director Buck, Collection Systems Supervisor VanAllen, Maintenance Supervisor Bjork, and himself scored the submissions. He requested approval of the scoring committee's recommendation of Bowen Engineering as provider of the project.

Mr. Speaker moved that the selection of GSC provider be approved. Ms. Folkers seconded the motion.

The motion was adopted.

c. Salary Increase: Step Increase Program – Ben Kennedy – Street

Street Commissioner Payne requested approval for a salary increase for Ben Kennedy through the Step Increase Program. The increase is effective October 1, 2015, with a bi-weekly salary of \$1,343.35.

Ms. Folkers moved that the salary increase for Ben Kennedy be approved. Mr. Speaker seconded the motion.

The motion was adopted.

d. Salary Increase: Tonya Vanaman – Street

Commissioner Payne requested approval of a salary increase for Tonya Vanaman effective September 26, 2015, with a bi-weekly salary of \$1,309.95.

Mr. Speaker moved that the salary increase for Tonya Vanaman be approved. Ms. Booker seconded the motion.

The motion was adopted.

e. Street Closing: Pierce and State Streets – Police

Police Sergeant Philhower requested approval to close portions of Pierce Street from 2:00 p.m. to 9:00 p.m. and portions of State Street from 7:30 p.m. to 8:30 p.m. on November 6, 2015. These closures are for the Purdue homecoming parade. It will be a rolling closure as the parade moves, and extra police officers from both the City and Purdue will be on duty for traffic control.

Ms. Folkers moved that the street closure approved. Mr. Speaker seconded the motion.

The motion was adopted.

f. Claims

- i. AP Docket \$77,418.98
- ii. AP Docket \$41,160.00

Ms. Booker moved that the claims be approved. Ms. Folkers seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

g. Informational Items

i. Legal Budget & Expenses – Clerk-Treasurer

There were no questions or comments about the listing.

ii. Park Board Dockets

There were no questions or comments about the listing.

h. Other Items

► Commissioner Payne reported that, thanks to the IT Department, the Street Department now has a way to contact citizens via email about leaf schedules and changes due to holidays or construction. People can sign up on the City's website or with a phone call to the department.

Mayor Dennis stated that whenever we have to make a change to operations, such as due to a holiday or a snow emergency, it takes away our minimal staff from actually picking up trash. He stated that this process mimics the Nixle service used by emergency services by giving us an opportunity to communicate with people about what is going on.

Commissioner Payne stated that it is about customer service by getting information to people who would not normally go to our website and read about schedule changes. He noted that the leaf schedule is now available.

► Sergeant Philhower reminded that the Starry Night Music and Arts Festival is on October 3 from 7:00 p.m. to midnight, which involves several street closures.

► Engineering Assistant Garrison reported that starting today there will be landscaping work on Cumberland Avenue and lighting is going up on Northwestern Avenue. He reported that following the results of a speed study we are preparing to do speed limit changes will be made on McCormick Road and Cherry Lane. He explained that both 50 and 85 percentile speed studies were done, and we found that the posted speed limits are higher than what they should be. The limits will be lowered five to ten miles per hour, and there will be message boards announcing the changes.

► Parks Superintendent Fawley reported that next week beings the public process of discussions to enhance our park spaces with two identical meetings to fit different schedules. She explained that we are working with Purdue Extension; they are providing the curriculum on enhancing public spaces. This will help us direct our public programs in the future.

► Ms. Booker thanked Directors Buck, Henderson, and Payne for their quick response to an issue of backup in her basement after a light installation hit a pipe.

3. ADJOURNMENT

There being no further business to come before the Board, Mayor Dennis took the consent of the Board and adjourned the meeting.